

**NOTICE AND AGENDA
SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
FOSTER FARM BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors of **Foster Farm Business Improvement District**, in the City of Westminster, Adams County, Colorado, will hold a special meeting on Tuesday, December 5, 2023, at 2:00 p.m., or as soon thereafter as possible, via telephone and videoconference as noted below. The meeting is being held for the purpose of addressing those matters set out in the agenda below as the same may be amended at the meeting, and for the purpose of conducting such other business as may properly come before the Board. The meeting is open to the public.

Date: Tuesday, December 5, 2023
Time: 2:00 p.m.
Zoom: <https://spencerfanc.zoomgov.com/j/1600442484?pwd=anlQbEVYWnA1VXE0SXNXaFh3d00wZz09>
Call-In Number: (669) 254 - 5252
Meeting ID: 160 044 2484
Passcode: 625406

AGENDA

Boards of Directors

Steve Everson, President, (2023-2027)
Brock Chapman, Vice President/Treasurer/Assistant Secretary, (2023-2027)
Cindee Wood, Assistant Secretary, (2022-2025)
Eric Chekal, Director, (2023-2025)
Vacancy (2022-2025)

1. Call to Order
2. Disclosure of Potential Conflicts of Interest
3. Approval of Agenda and Meeting Location
4. Public Comment (limited to three minutes per person)
5. Consider for Approval the Minutes of the Regular Meeting held on August 24, 2023
6. Financial Matters
 - a. Consider Ratification and Approval of Payment of Claims
 - b. Financial Statements

- c. Consider Approval of CliftonLarsonAllen LLP Statement of Work and Master Services Agreement
7. Audit Items
 - a. Review and Consider Ratification of 2022 Audit Submission
8. 2023 Budget Amendment, *if necessary*
 - a. Conduct Public Hearing on 2023 Budget Amendment
 - b. Review and Consider Approval of Resolution to Amend 2023 Budget
9. 2024 Budget
 - a. Conduct Public Hearing on 2024 Budget
 - b. Review and Consider Adoption of Proposed 2024 Budget, Consider Approval of Resolution to Adopt 2024 Budget, Approving Appropriation of Sums of Money, and Certification of Mill Levies
10. Legal Items
 - a. Consider Approval of Resolution Concerning Annual Administrative Matters for 2024
 - b. Consider Approval of Resolution Providing for Exclusion of Workers' Compensation Coverage for 2024
 - c. Review and Consider Ratification of 2024 Operating Plan
11. Director Items
12. Other Business
13. Continuation/Adjournment